

# Nagaland Building and Other Construction Workers' Welfare Board

Department of Labour Govt. of Nagaland

Online Beneficiary Renewal Version - 1.1

(https://nbocw.nagaland.gov.in)

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# **Document Details**

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# NBOC WWB

# **Online Beneficiary Renewal**

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#### 1. INTRODUCTION

The purpose of this document is to provide a step by step instruction for the Beneficiary Users, to renew their membership online.

#### 2. Checklist

Before proceeding with the online renewal below are the list of details which will be require;-

- a) Beneficiary Membership Registration Number.
- b) Mode of Payments: Credit Card, Debit Card, Internet Banking or UPI (Unified Payments Interface).
- c) Valid email ID.

#### 3. BENEFICIARY RENEWAL

There are two way where beneficiary can renew its membership online via NBOCWWB Official Portal and Mobile App (Android). The instruction is given in section 3.1 and 3.2.

# 3.1. How to Renew Beneficiary Membership Online via NBOCWWB Portal?

#### STEP-1: Go to NBOCWWB Portal

To renew membership in NBCOW Welfare Board Portal, visit the portal at <a href="https://nbocw.nagaland.gov.in">https://nbocw.nagaland.gov.in</a> >

Go to SERVICES >> Renewal





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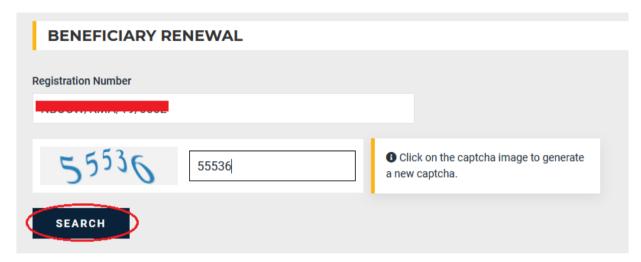
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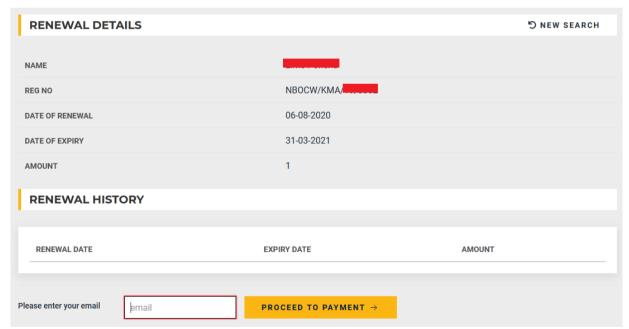
#### STEP-2: Enter Registration Number and Search

Enter your Registration Number and click on SEARCH



If the membership number is valid, the portal will proceed to the next renewal page. Enter your email ID and proceed to online payment.

**Note**: Make sure the membership is valid and registered with NBCOW Welfare Board, else renewal will not be possible.





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On clicking **PROCEED TO PAYMENT**, it will redirect to the payment gateway.

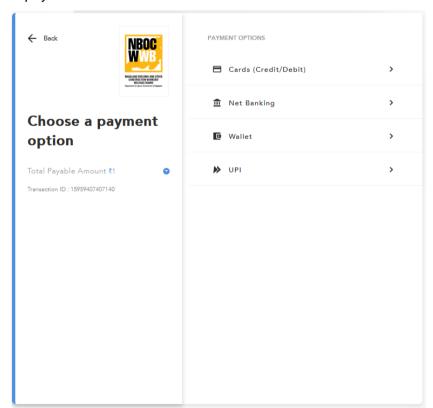
Are you sure you want to proceed with payment? Additional charges applicable for Payment Gateway Service



Confirm by Clicking YES.

# STEP-3: Enter Payment Details

Select the Mode of Payment (i.e. Cards (Credit/Debit, Net Banking, Wallet or UPI) and proceed with the payment.



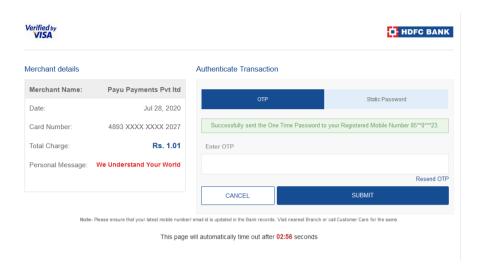


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Note: This page will differ from bank to bank.

#### DO NOT REFRESH THE PAGE WHILE PROCESSING THE PAYMENT.



On successful payment, it redirect back to the NBOCWWB Portal.



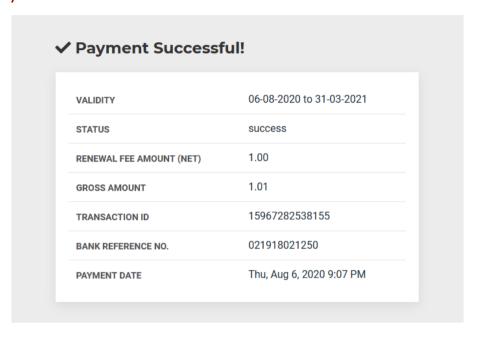
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### STEP-4: Payment Confirmation



A confirmation email will also be send to the user email ID.

#### **NBOCW Welfare Board**

#### Payment Success

Dear ,

Your payment of ₹ 1.00 for renewal of Beneficiary with Reg. No. NBOCW/KMA is Successful. Your renewal validity is 06-08-2020 to 31-03-2021.

NBOCW Welfare Board Department of Labour, Government of Nagaland Kohima, Nagaland 797001

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# 2.2. How to Renew Beneficiary Membership via Mobile App (Android).

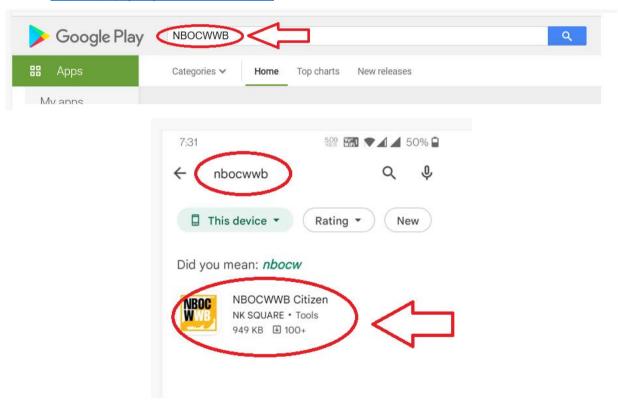
# STEP-1: Go to NBOCWWB Portal to download the latest mobile app



OR

Go to Google Play Store and Search NBOCWWB

LINK: https://play.google.com/store/apps





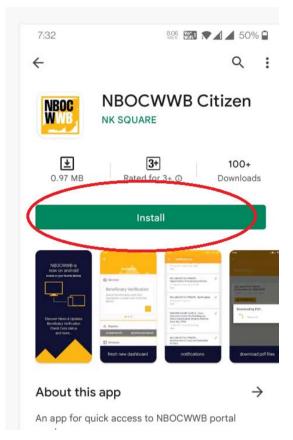
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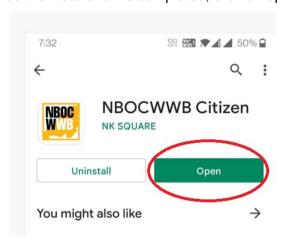


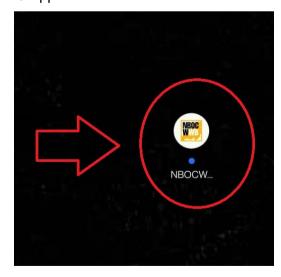
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### STEP-2: Download the App and Install it.



Once the installation is completed, click on open the App





Note: Make sure to allow access

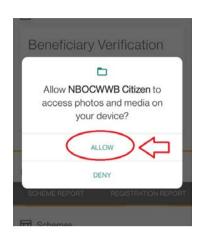


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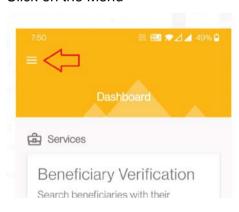


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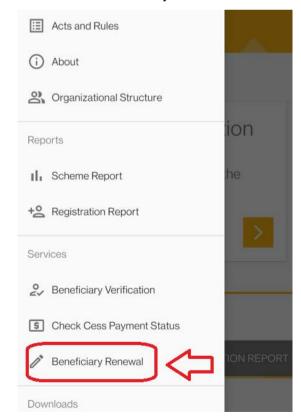


# STEP-3: Navigate to Beneficiary Renewal

#### Click on the Menu



#### Scroll down to Beneficiary Renewal





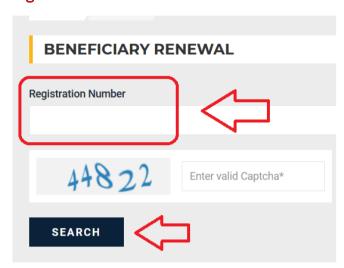
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# STEP-4: Enter the Registration Number and Proceed with the renewal.



The payment process is same as mention in section 3.1. Refer the Section 3.1 from Step-3 to Step-4.