

GOVERNMENT OF NAGALAND
NAGALAND BUILDING & OTHER CONSTRUCTION WORKERS' WELFARE BOARD
NBOCWWB Head Office
Secretariat Road
Kohima: 797004, Nagaland

EXPRESSION OF INTEREST

NBOCWWB/EOI/2022-23/7, Dated 22 December, 2022

Description: *Expression of Interests (EOIs) for Project Management Consultancy (PMC) in Civil Designs and Works for NBOCWWB.*

1.0 Prelude: India, as a co-founder of the 1919-established International Labour

Organization (ILO), has ratified 39 ILO Conventions in force. As part of its international and domestic obligations, the Parliament of India passed the Building and Other Construction Workers' (Regulation of Employment and Conditions of Service) Act, 1996 (Act No. 27 of 1996), which came into force from 1 March, 1996. The Government of Nagaland, including other federal Indian States, complied with this legislation through the adoption of Nagaland Building and Other Construction Workers' (Regulation of Employment and Conditions of Service) Rules, 2010, on 15 June, 2011.

Overall, building and other construction workers are one of the most vulnerable segments of the unorganized labour sector in India. The nature of their work is temporary and seasonal. The relationship between employer and employee is interim and clandestine. Working hours are surreptitious and unregulated. Risk to life and limb are implicit and without any insurance.

The constitution of the NBOCWWB is therefore centrally tasked to provide social security to this section of workers by implementing different welfare and benefit schemes. Welfare and benefit schemes include monetary grant, social security, family insurance, tools grant etc. As a health and welfare-oriented board, NBOCWWB is a 'body corporate' with 'statutory' mandate to improve the lives of

work-force engaged in building and other construction sectors. A welfare fund is incorporated into the Board, which is chiefly derived from the compulsory 1% workers' welfare Cess levied on the "cost of construction" as per Rule 3 of the *Building and Other Construction Workers' Welfare Cess Rules, 1998*.

In connection with the Board's central objective and concerns over its largesse of activities, which include modes and means to improve the mobility, movement, safety and ease of its building and other construction workers, NBOCWVB invites Expression of Interests (EOIs) from local or regional agencies registered and having credentials of experience with the Government of Nagaland, and meeting the pre-qualification criteria as mentioned below for the above requirement.

2.0 Scope of Work: Following the establishment of NBOCWVB, the initial years were more inclined towards social security and welfare / benefit measures on building and other construction workers. However after the launch of Skill India by the Hon'ble Prime Minister of India, Shri Narendra Modi, on 15 July, 2015, the country has taken a new direction. Various types and levels of trainings in different sectors are taking place on a mega-scale. Particularly, the dignity and recognition of Building and construction workers have taken a huge leap. Progressive measures, which include policies, initiatives and awareness on protective rights are now integral to skill development. The vast Indian population, particularly its young work-force, is slowly prepared to be a new global phenomenon. The Indian economy is slowly expected to soon reach the top largest economy in the world.

Proactive programs, further, like the National Skill Development Mission, National Policy for Skill Development & Entrepreneurship, Pradhan Mantri Kaushal Vikas Yojana, etc., have creative a new chapter in every nook and corner of the country. The Union Ministry of Skill Development and Entrepreneurship, Government of India, although set-up only in 2014, has been the brightest torch bearer in taking the country forward.

Like the rest of the country, NBOCWVB's new initiative are programmed in line with the aspirations and occasional directions issued by the Union Ministry of Skill Development and Entrepreneurship, Government of India. While Nagaland remains a far-

flung region from the Centre, the topography and connectivity of the State itself is a big challenge in connecting with our hardworking building and construction workers. There are also unintentional but lopsided focus, where some districts and administrative regions in the State are still far behind others.

While NBOCWBB proposes to bring regional parity through intensive and governance focus on districts or administrative regions, which has resulted in the opening of the Board's Regional Office at Assistant Labour Commissioner's Office, Mokokchung, Mokokchung District, in 2022. Similarly, the Board's Head Office at Kohima is still based on rental, while its responsibilities have quadrupled. To expand the administrative imprint of its responsibilities, it is therefore inevitable that the Board Head Office and campus is established. Towards this, the Government of Nagaland has communicated a site allocation for its establishment. This empanelment may also help the Board to engage in establishing Transit Hostel(s) for building and other construction workers, which include internal migrants within the State as well as migrant workers from other parts of the country to the State. In the interest of engaging civil works and designs for and on behalf of the Board, this interest is thereof floated for qualified partnering.

3.0 Prequalification Criteria: The partner-agency interested to participate in the EOI should fulfil the following parameters:

- a. The agency should be a legal entity in India in the form of a registered company / private limited company / public limited company / registered society / trust / etc., empanelled with the Government of Nagaland or an establishment with trade license and issued by a government body. Copy of certificate of incorporation / registration should be submitted.
- b. The agency should have a valid PAN & GST registration. Copy of PAN card & GST registration certificate should be submitted.
- c. The agency should not have been blacklisted / debarred / delinked by any State government / Central government / PSUs or any Govt. department. An undertaking should be submitted.
- d. Bidders should have cumulative single bank financial balance value of not less than ₹5000.00 Lacs during the last four financial years i.e., 2019-2022. Balance sheet/CA certificate should be submitted.

- e. The agency should be Income Tax assessed having filed its Income Tax returns for the years 2020-2021 & 2021-2022 under relevant Sections of Income Tax Act, 1961, to highlight its technical capabilities for Project Management Consultancy. Related documents should be submitted to highlight that previous execution of works were / are based on Nagaland Public Works Department's (NPWD's), Government of Nagaland, standards and norms and conditions of work contract.
- f. Bidder(s) may submit their bid as an individual agency but should clearly and separately define profiles / competencies indicating Project Management Consultancy and Architectural Consultancy. In whichever case, the Principal Architect for Design Works (Architectural Consultancy) should be registered with the Council of Architecture, as constituted by the Government of India, under Architects Act, 1972. The minimum value / corpus of work completed or ongoing or awarded to the Architectural Consultant should not be less than ₹2500.00 Lacs for a single project.
- g. Joint venture or associate / consortium between two agencies may be permitted if a bidder does not fulfil the singular requirements of Project Management Consultancy (PMC or Civil Works) and Architectural Consultancy (AC or Design Works). In whichever case, the financial criteria for any agency representing PMC or Civil Works is as listed above at 3.0.d. and for AC or Design Works is as listed above at 3.0.f. The two or agencies / firms should submit an undertaking of joint venture.
- h. The agency(ies) should have been operating its office and construction related civil works and designs in Nagaland. Supporting documents and pictures should be submitted.

4.0 General Notes: Lodgement of an EOI is evidence and authorization of an applicant's consent to comply with the terms and conditions of request for EOI process. Further, an applicant EOI may be summarily rejected or empanelment may be cancelled if it fails to comply with any of the terms and conditions furnished below:

- a. All documents submitted with the EOI must be self-certified / attested and stamped by the applicant's authorised representative of / for the Party / Agency / Training Provider and should be legible and clear. The EOI and accompanying documents shall become the property of NBOCWWB. The applicant Party /

Agency / Training Provider shall be deemed to license and grant all rights to NBOCWVB, to reproduce the whole or any portion of their application for the purpose of valuation, to disclose the contents of submission to other applicants, and to disclose or use the contents of submission as the basis of EOI process.

- b. In case of submission of any misleading / false documents or wilful misrepresentation by the Party / Agency / Training Provider, the EOI is liable to be ignored or disqualified.
- c. NBOCWVB reserves the right to ignore or accept or reject any or all EOIs and also to curtail / annul the scope of work stated above, of required, without assigning any reason or liability thereof—or re-invite EOI at its sole discretion. NBOCWVB decision in this regard shall be final. No contractual obligation whatsoever shall arise from the EOI process.
- d. NBOCWVB shall not be responsible for non-receipt of EOIs within the specified date and the specified time due to any reason(s), including postal delays or holidays in or between or during transit.
- e. The applicant shall bear all the costs associated with the submission of EOI or presentation. NBOCWVB shall not be responsible or liable for any cost thereof, regardless of the conduct or outcome of the process.
- f. Applicant must inform NBOCWVB immediately in writing of any material change to the information contained in their EOI application, including any substantial change in their ownership or their financial or technical capacity / competencies. Copies of relevant documents may be submitted. For the successful applicants, these general requirements applies until a contract is awarded as a result of subsequent bidding process.
- g. NBOCWVB reserves the right to verify the validity of the information provided in the EOIs and to reject any EOI where the contents appear to be incorrect, inaccurate or inappropriate at any time during the process of the EOI or even after the award of the contract.
- h. Shortlisted applicants must not advertise or publish or publicly circulate the same in any form without the prior and written consent of NBOCWVB.
- i. NBOCWVB may revise any of the conditions of this EOI before the due date of submission. NBOCWVB also reserve the right to cancel the EOI process itself at any time without thereby incurring any liabilities to the affected applicants.

5.0 Submission of EOI: Interested Parties / Agencies / Training Providers shall submit their EOI (response format in Annexures—Form I & II) accompanied by a non-refundable fee of ₹5000.00 by way of Pay Order/DD in favour of “NBOCW Welfare Board,” payable at Kohima, Nagaland, with the following details:

NBOCWWB/EOI/2022-23/7

Description: *Expression of Interests (EOIs) for Project Management Consultancy (PMC) in Civil Designs and Works for NBOCWWB.*

- a. Name of the Party / Agency / Licensee
- b. Contact Details

Interested Parties / Agencies / Training Providers meeting prequalification criteria as above are invited to submit their EOI within 06 January, 2023, up to 1400 hours, at our email-id: nbocw-ngl@gov.in OR submit a hard copy in sealed enveloped through handpost / courier / post superscribing *Expression of Interests (EOIs) for Project Management Consultancy (PMC) in Civil Designs and Works for NBOCWWB*, at the following address:

Chief Executive Officer
NBOCWWB Head Office
Secretariat Road
Kohima: 797004
Nagaland: India

6.0 Process of Selection:

- a. All EOIs received within due date and time shall be examined and determined if it meet the prequalification criteria, the terms and conditions mentioned in this document, including its subsequent amendment(s), if any, and whether the EOIs are complete in all respect.

- b. After scrutiny and evaluation, EOIs found not in desired format / illegible / incomplete / ambiguous / or failing to fulfil the relevant requirements shall be summarily rejected.
- c. If deemed necessary, NBOCWWB may seek clarifications from applicant(s) on any aspect of the EOI submitted. If a written response is sought, the same must be provided within the specified period—beyond which, it will not be considered.
- d. Shortlisting and selection ranking of applicants is based on a 100 points system (Part A Parameter – Financial & Technical Evaluation). Thereafter, Agency(ies) shall be considered on satisfaction of the Technical Presentation & Proposal (Part B Parameter). Applicants are advised to refer Annexure—A [Point Ranking Selection System].
- e. Shortlisting of applicants fulfilling the prequalification criteria is the sole discretion of NBOCWWB and shall be regarded as final. Qualified and short-listed applicants shall be informed of their status, or otherwise, too.
- f. Shortlisted applicant(s) may be invited for presentation / undertake survey for Technical Report / Proposal to the Board's Technical Sub-Committee in this regard.
- g. Specific Memorandum of Understanding / Agreement for issuance of Contract Agreement or authority to execute work shall be signed only after completion / review / approval of Technical Presentation / Report / Proposal.
- h. The validity of this EOI and empanelment is job description specific. The terms of contract, including PMC and AC fees, will be indicative in the Memorandum of Understanding / Agreement towards the fulfilment of the Contract Agreement.

Form—I [Covering Letter]

(To be submitted on the Party / Agency / Training Provider's Letterhead)

[Date]

To,

Chief Executive Officer
NBOCW WB Head Office
Secretariat Road
Kohima: 797004
Nagaland: India

Ref.: *Expression of Interest No. NBOCW WB/EOI/2022-23/7 for Project Management Consultancy (PMC) in Civil Designs and Works for NBOCW WB.*

Dear Sir,

In response to the above cited Expression of Interest (EOI), the undersigned hereto expresses our interest and attach the response as required by the EOI, supplemented with supporting and relevant documents in book form / spiral binding, which constitutes our proposal.

Sl. No.	Item	
1	Name	
2	Title	
3	Company Name	
4	Address	
5	Phone/Mobile	
6	Fax/E-mail	

We confirm that the information attached in our response documents or any part thereof, including its exhibits, submitted to the Nagaland Building and Other Construction Workers' Welfare Board, is true, correct, verifiable and complete.

We understand and agree to comply that on scrutiny, if any of the information supplied here is found to be misleading or incorrect, we are liable to be rejected from the process or terminated of the contract during the project.

It is hereby confirmed that I/We are authorized to act on behalf of or represent our company / firm / organization and empowered to sign this document and all other documents, as may be required.

[Dated]

[Signature: Name, Designation & Seal]

Form—II [General Details of the Firm/Company]
(to be submitted on the Party / Agency / Training Provider's Letterhead)

COMPANY/ FIRM DETAIL

1	Name of Company / Firm	
2	Whether Single or Joint-Venture? Specify separately as PMC or AC.	
3	Provide Company(ies) or Firm(s) Office Headquarter(s) and Sub-Office(s) Address(es), accordingly	
4	Year(s) of Establishment	
5	Constitutional Status of the Agency(ies) / Firm(s), i.e., Pvt. Ltd.(s.), Company(ies), Society(ies), Trust(s), etc.	
6	Pan Number(s)	
7	GST Number(s)	
8	Name & Contact Details of Authorized Representative(s)	
9	Whether registered or empanelled with any Union Ministry undertakings? If Yes, provide Registration Number or Certificate and under what Category? [Category includes: General, ST, SC, OBC, Women Entrepreneurs]	
10	Particulars of Registration with Government, Semi-Government Organizations, Public Sector Undertakings, Local Bodies, etc., if any.	

Annexure—A
[Point Ranking Selection System].

Marking Parameters are on a Maximum Scale of 100 Points

<i>Sl. No.</i>	<i>Parameter</i>	<i>Max. Points</i>
A	Technical & Financial Evaluation	
A.1.	Award / Recognition received by Agency	5
A.2.	Financial Competencies as per turnover (2019-2021)	40
A.3.	Project Experience Competencies as executed on Central / State / Local Govt / CSR works programme—other than skill training for the past four financial years (2019-2021)	40
A.4.	Consultancy Competencies (Human Resources & Establishment)	15
	<i>Maximum Points</i>	100
B	Technical Proposal & Presentation	
B.1.	Presentation (including Detail Report)	50
B.2.	Proposed Timeline for Completion of Works	20
B.3.	Service Fee (Specify Rates for both PMC and AC separately)	30
	<i>Maximum Points</i>	100

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Key Dates

1	Issuance of EOI	22 December, 2022
2	Last Date and Due Time for Receipt of Queries for Clarification from Applicants (through Office Visit, E-Mails)	5 January, 2023
3	Last Date and Time for EOI Submission	6 January, 2023
4	Final Time for EOI Submission on Last Date	1400 Hours