

GOVERNMENT OF NAGALAND
NAGALAND BUILDING & OTHER CONSTRUCTION WORKERS' WELFARE BOARD
NBOCWWB Head Office
Secretariat Road
Kohima: 797004, Nagaland

EXPRESSION OF INTEREST

NBOCWWB/EOI/2022-23/6, Dated 22 December, 2022

Description: *Expression of Interests (EOIs) for Advanced Training of Trainers in Skill Proficiency Management for Building and Other Construction Workers.*

1.0 Prelude: India, as a co-founder of the 1919-established International Labour

Organization (ILO), has ratified 39 ILO Conventions in force. As part of its international and domestic obligations, the Parliament of India passed the Building and Other Construction Workers' (Regulation of Employment and Conditions of Service) Act, 1996 (Act No. 27 of 1996), which came into force from 1 March, 1996. The Government of Nagaland, including other federal Indian States, complied with this legislation through the adoption of Nagaland Building and Other Construction Workers' (Regulation of Employment and Conditions of Service) Rules, 2010, on 15 June, 2011.

Overall, building and other construction workers are one of the most vulnerable segments of the unorganized labour sector in India. The nature of their work is temporary and seasonal. The relationship between employer and employee is interim and clandestine. Working hours are surreptitious and unregulated. Risk to life and limb are implicit and without any insurance.

The constitution of the NBOCWWB is therefore centrally tasked to provide social security to this section of workers by implementing different welfare and benefit schemes. As a health and welfare-oriented board, NBOCWWB is a 'body corporate' with 'statutory' mandate to improve the lives of work-force engaged in building and other construction sectors. A welfare fund is incorporated into the

Board, which is chiefly derived from the compulsory 1% workers' welfare Cess levied on the "cost of construction" as per Rule 3 of the *Building and Other Construction Workers' Welfare Cess Rules, 1998*.

In connection with the Board's central objective and concerns over its largesse of activities, which include modes and means to improve the mobility, movement, safety and ease of its building and other construction workers, NBOCWVB invites Expression of Interests (EOIs) from local or regional agencies registered and having credentials of experience with the Government of Nagaland, and meeting the pre-qualification criteria as mentioned below for the above requirement.

2.0 Scope of Work: Following the establishment of NBOCWVB, the initial years were more inclined towards social security and welfare / benefit measures on building and other construction workers. However after the launch of Skill India by the Hon'ble Prime Minister of India, Shri Narendra Modi, on 15 July, 2015, the country has taken a new direction. Various types and levels of trainings in different sectors are taking place on a mega-scale. The dignity and recognition of building and construction workers have taken a huge leap. Overall measures, which include policies, initiatives and awareness on protective rights are composite to skill development. The vast Indian population, particularly its young work-force, is slowly prepared to be a new global phenomenon. The Indian economy is slowly expected to soon reach the top largest economy in the world.

Proactive initiatives, further, like the National Skill Development Mission, National Policy for Skill Development & Entrepreneurship, Pradhan Mantri Kaushal Vikas Yojana, etc., have creative a new chapter in every nook and corner of the country. The Union Ministry of Skill Development and Entrepreneurship, Government of India, although set-up only in 2014, has been the brightest torch bearer in taking the country forward.

Like the rest of the country, NBOCWVB's new initiative are programmed in line with the aspirations and occasional directions issued by the Union Ministry of Skill Development and Entrepreneurship, Government of India. While Nagaland remains a far-

flung region from the Centre, the topography and connectivity of the State itself is a big challenge in training our hardworking building and construction workers. There are also unintentional but lopsided focus, where some districts and administrative regions in the State are still far behind others.

NBOCWBB proposes to bring regional parity through intensive and priority focus on districts or administrative regions that have low registered beneficiaries but large work force in the building and other construction sector. A process toward this end has already been initiated through awareness programmes across the State, field registration of building and construction workers, multi-skill training, assessment of active registered beneficiary members of the Board through recognition of prior learning, etc. The Board is also aware of the huge shortfall when it comes to accredited trainers. The various parameters and standards laid down at the National Level is (like the National Skill Development Council) often impracticable at the State Level. Given the political history of the State, the linguistic diversity of its populace, and the geographical spread of the State, there are no takers when it comes to attracting competent and accredited trainers. Also, given the seasonal character of job-skills and market opportunities, building and construction workers are mostly hanging on an unsustainable occupation. It is therefore inevitable that workers are trained to be professional, occupational, and motivated to appreciate that this unreliable or seasonal sector can be a real boom for livelihood. Towards, this the Broad proposes an Advanced Training of Trainers who can act as a bridge between development of human resources and the near absence of Trainers in the State.

3.0 Prequalification Criteria: The partner-agency interested to participate in the EOI should fulfil the following parameters:

- a. The agency should be a legal entity in India in the form of a registered company / private limited company / public limited company / registered society / trust / etc., empanelled with the Government of Nagaland. Copy of certificate of incorporation / registration should be submitted.
- b. The agency should be engaged in Government supported skill development or vocational trainings related to construction, rural development, welfare

programmes, etc., for at least a minimum of five (5) years. Supporting document should be submitted.

- c. The agency should have a valid PAN & GST registration. Copy of PAN card & GST registration certificate should be submitted.
- d. The agency should not have been blacklisted / debarred / delinked by any State government / Central government / PSUs or any Govt. department. An undertaking should be submitted.
- e. Bidders should have cumulative financial turnover value of not less than ₹500.00 (Five Hundred) Lacs during the last four financial years i.e., 2019-2022. Balance sheet/CA certificate should be submitted.
- f. The agency should be Income Tax assessed having filed its Income Tax returns for the years 2020-2021 & 2021-2022 under relevant Sections of Income Tax Act, 1961. Related documents should be submitted.
- g. The bidders should have to submit their bid as an individual agency i.e., not as joint venture or associate / consortium with other agency. An undertaking should be submitted.
- h. The agency should have been operating its office and construction related training centre in Nagaland for the last (three) 3 years. Supporting documents and pictures should be submitted.

4.0 General Notes: Lodgement of an EOI is evidence and authorization of an applicant's consent to comply with the terms and conditions of request for EOI process. Further, an applicant EOI may be summarily rejected or empanelment may be cancelled if it fails to comply with any of the terms and conditions furnished below:

- a. All documents submitted with the EOI must be self-certified / attested and stamped by the applicant's authorised representative of / for the Party / Agency / Training Provider and should be legible and clear. The EOI and accompanying documents shall become the property of NBOCWVB. The applicant Party / Agency / Training Provider shall be deemed to license and grant all rights to NBOCWVB, to reproduce the whole or any portion of their application for the purpose of valuation, to disclose the contents of submission to other applicants, and to disclose or use the contents of submission as the basis of EOI process.

- b. In case of submission of any misleading / false documents or wilful misrepresentation by the Party / Agency / Training Provider, the EOI is liable to be ignored or disqualified.
- c. NBOCWVB reserves the right to ignore or accept or reject any or all EOIs and also to curtail / annul the scope of work stated above, of required, without assigning any reason or liability thereof—or re-invite EOI at its sole discretion. NBOCWVB decision in this regard shall be final. No contractual obligation whatsoever shall arise from the EOI process.
- d. NBOCWVB shall not be responsible for non-receipt of EOIs within the specified date and the specified time due to any reason(s), including postal delays or holidays in or between or during transit.
- e. The applicant shall bear all the costs associated with the submission of EOI or presentation. NBOCWVB shall not be responsible or liable for any cost thereof, regardless of the conduct or outcome of the process.
- f. Applicant must inform NBOCWVB immediately in writing of any material change to the information contained in their EOI application, including any substantial change in their ownership or their financial or technical capacity / competencies. Copies of relevant documents may be submitted. For the successful applicants, these general requirements applies until a contract is awarded as a result of subsequent bidding process.
- g. NBOCWVB reserves the right to verify the validity of the information provided in the EOIs and to reject any EOI where the contents appear to be incorrect, inaccurate or inappropriate at any time during the process of the EOI or even after the award of the contract.
- h. Shortlisted applicants must not advertise or publish or publicly circulate the same in any form without the prior and written consent of NBOCWVB.
- i. NBOCWVB may revise any of the conditions of this EOI before the due date of submission. NBOCWVB also reserve the right to cancel the EOI process itself at any time without thereby incurring any liabilities to the affected applicants.
- j. Under any circumstances, no sub-let / sub-contract / franchise permit is permitted.

5.0 Submission of EOI: Interested Parties / Agencies / Training Providers shall submit their EOI (response format in Annexures—Form I, II, and III) accompanied by a non-

refundable fee of ₹5000.00 by way of Pay Order/DD in favour of “NBOCW Welfare Board,” payable at Kohima, Nagaland, with the following details:

NBOCWWB/EOI/2022-23/6

Description: *Expression of Interests (EOIs) for Advanced Training of Trainers in Skill Proficiency Management for Building and Other Construction Workers.*

- a. Name of the Party / Agency / Training Provider
- b. Contact Details

Interested Parties / Agencies / Training Providers meeting prequalification criteria as above are invited to submit their EOI within 06 January, 2023, up to 1400 hours, at our email-id: nbcw-ngl@gov.in OR submit a hard copy in sealed enveloped through handpost / courier / post superscribing *Expression of Interests (EOIs) for Advanced Training of Trainers in Skill Proficiency Management for Building and Other Construction Workers*, at the following address:

Chief Executive Officer
NBOCWWB Head Office
Secretariat Road
Kohima: 797004
Nagaland: India

6.0 Selection Process:

- a. All EOIs received within due date and time shall be examined and determined if it meet the prequalification criteria, the terms and conditions mentioned in this document, including its subsequent amendment(s), if any, and whether the EOIs are complete in all respect.
- b. After scrutiny and evaluation, EOIs found not in desired format / illegible / incomplete / ambiguous / or failing to fulfil the relevant requirements shall be summarily rejected.

- c. If deemed necessary, NBOCWWB may seek clarifications from applicant(s) on any aspect of the EOI submitted. If a written response is sought, the same must be provided within the specified period—beyond which, it will not be considered.
- d. Shortlisting and selection ranking of applicants is based on a 100 points system. Assessments are based on technical and financial qualifications as well as other credentials. Applicants are advised to refer Annexure—A [Point Ranking Selection System].
- e. Shortlisting of applicants fulfilling the prequalification criteria is the sole discretion of NBOCWWB and shall be regarded as final. Qualified and short-listed applicants shall be informed of their status, or otherwise, too.
- f. The validity of this EOI and empanelment is job description specific. The terms of contract will be indicative in the Draft Memorandum of Understanding / Agreement.

Form—I [Covering Letter]

(To be submitted on the Party / Agency / Training Provider's Letterhead)

[Date]

To,

Chief Executive Officer
NBOCW WB Head Office
Secretariat Road
Kohima: 797004
Nagaland: India

Ref.: *Expression of Interest No. NBOCW WB/EOI/2022-23/6 for Advanced Training of Trainers in Skill Proficiency Management for Building and Other Construction Workers.*

Dear Sir,

In response to the above cited Expression of Interest (EOI), the undersigned hereto expresses our interest and attach the response as required by the EOI, supplemented with supporting and relevant documents in book form / spiral binding, which constitutes our proposal.

Sl. No.	Item	
1	Name	
2	Title	
3	Company Name	
4	Address	
5	Phone/Mobile	
6	Fax/E-mail	

We confirm that the information attached in our response document or any part thereof, including its exhibits, submitted to the Nagaland Building and Other Construction Workers' Welfare Board, is true, correct, verifiable and complete.

We understand and agree to comply that on scrutiny, if any of the information supplied here is found to be misleading or incorrect, we are liable to be rejected from the process or terminated of the contract during the project.

It is hereby confirmed that I/We are authorized to act on behalf of or represent our company / firm / organization and empowered to sign this document and all other documents, as may be required.

[Dated]

[Signature: Name, Designation & Seal]

Form—II [General Details of the Firm/Company]
(to be submitted on the Party / Agency / Training Provider's Letterhead)

COMPANY/ FIRM DETAIL

1	Name of Company / Firm	
2	Company or Firm's Office Headquarters and Sub-Office(s) Addresses	
3	Year of Establishment	
4	Constitutional Status of the Company / Firm, i.e., Pvt. Ltd., Company, Society, Trust, etc.	
5	Pan Number	
6	GST Number	
7	Name & Contact Details of Authorized Representative	
8	Whether registered or empanelled with any Union Ministry undertakings? If Yes, provide Registration Number or Certificate and under what Category? [Category includes: General, ST, SC, OBC, Women Entrepreneurs]	
9	Particulars of Registration with Government, Semi-Government Organizations, Public Sector Undertakings, Local Bodies, etc., if any.	

Form—III [Competency Details of the Firm/Company]
(to be submitted on the Party / Agency / Training Provider's Letterhead)

(Please tick✓ of fill in the appropriate category)

Part A

<i>Sl. No.</i>	<i>Job Skill</i>	<i>Applied for</i>
1	Area of Field Experience & Expertise	
2	Total Years of Experience	
3	List all previous Experience (year, quantum, corpus, region)	
	Others (Specify as per requirement)	

Part B

<i>Sl. No.</i>	<i>Trainer Facilities (Give Addresses/Faculties)</i>	<i>Applied for</i>
1	Training & Workshop Facilities	
2	Dormitory for Trainees	
3	Training Sites / Venues / Logistics	
4	Trainer Availability (attach certificates)	
5	Training Module (attach samples)	
6	Others (Specify as per list)	

Annexure—A
[Point Ranking Selection System].

Marking Parameters are on a Maximum Scale of 100 Points

<i>Sl. No.</i>	<i>Parameter</i>	<i>Max. Points</i>
A	Technical Qualification	
A.1.	Agency Presence / Recognitions / Awards / Accreditations	05
A.2.	Trainings on skill development for the past five financial years (2016-2021).	20
A.3.	Projects executed on Central / State / Local Govt / CSR works programme—other than skill training for the past five financial years (2016-2021).	10
<i>Maximum Points</i>		35
B	Financial Qualification	
B.1.	Cumulative turnover in the past four financial years (2019-2022).	10
<i>Maximum Points</i>		10
C	Additional Qualification	
C.1.	Human Resources and Infrastructure / Establishment	05
C.2.	Award / Recognition received by agency	05
C.3.	Infrastructure / Outreach / Office Location / Network / Base /	10
C.4.	Methodology on Skill Development	5
C.5.	Faculty / ToT	15
C.6.	Orientation & Approach toward Skill Training	15
<i>Maximum Points</i>		55
<i>Total (A+B+C)</i>		100

Master Index

Sl. No.	Description	pages
1	Prelude	1-2
2	Scope of Work	2-3
3	Prequalification Criteria	3-4
4	General Notes	4-5
5	Submission of EOIs	5-6
6	Selection Process	6-7
7	Annexure—Form I	8
8	Annexure—Form II	9
9	Annexure—Form III	10
10	Annexure—A	11
12	Master Index	12

Key Dates

1	Issuance of EOI	22 December, 2022
2	Last Date and Due Time for Receipt of Queries for Clarification from Applicants (through Office Visit, E-Mails)	5 January, 2023
3	Last Date and Time for EOI Submission	6 January, 2023
4	Final Time for EOI Submission on Last Date	1400 Hours