

GOVERNMENT OF NAGALAND
NAGALAND BUILDING & OTHER CONSTRUCTION WORKERS' WELFARE BOARD
NBOCWWB Head Office
Secretariat Road
Kohima: 797004, Nagaland

EXPRESSION OF INTEREST

NBOCWWB/EOI/2021-22/3

Description: *Expression of Interests (EOIs) for Assessment and Accreditation of Recognition of Prior Learning for Nagaland Building and Other Construction Workers' Welfare Board Beneficiary Members.*

1.0 Prelude: India, as a co-founder of the 1919-established International Labour

Organization (ILO), has ratified 39 ILO Conventions in force. As part of its international and domestic obligations, the Parliament of India passed the Building and Other Construction Workers' (Regulation of Employment and Conditions of Service) Act, 1996 (Act No. 27 of 1996), which came into force from 1 March, 1996. The Government of Nagaland, including other federal Indian States, complied with this legislation through the adoption of Nagaland Building and Other Construction Workers' (Regulation of Employment and Conditions of Service) Rules, 2010, on 15 June, 2011.

Overall, building and other construction workers are one of the most vulnerable segments of the unorganized labour in India. The nature of their work is temporary and seasonal. The relationship between employer and employee is interim and clandestine. Working hours are surreptitious and unregulated. Risk to life and limb are implicit and without any insurance.

The constitution of the NBOCWWB is therefore centrally tasked to provide social security to this section of workers by implementing different welfare and benefit schemes. As a health and welfare-oriented board, NBOCWWB is a 'body corporate' with 'statutory' mandate to improve the lives of work-force engaged in

building and other construction sectors. A welfare fund is incorporated into the Board, which is chiefly derived from the compulsory 1% workers' welfare Cess levied on the "cost of construction" as per Rule 3 of the *Building and Other Construction Workers' Welfare Cess Rules, 1998*.

In connection with the Board's central objective, and considering major and exhaustive infrastructural developments in the State, NBOCWBB intends to invite Expression of Interests (EOIs) from local or regional agencies meeting the pre-qualification criteria as mentioned below for the above requirement.

2.0 Scope of Work: In the last decade, particularly after the establishment of NBOCWBB, a systematic social security focus on building and other construction workers have been put into place in earnestness, including promotional activities and dignity advocacy. Assistant Labour Commissioner (ALC), under the Directorate of Labour Commissioner, Government of Nagaland, were assigned to identify and register building and other construction workers at the district levels. For this, the Board gives a small honorarium to the ALCs. The registered NBOCWBB members are then provided basic welfare and benefit schemes through the Board Fund.

Over the past years, NBOCWBB has seen a positive and steady growth of beneficiary members. Since members are required by law to re-register annually, there are cases of registered but non-active members. Unfortunately, only active beneficiary members can avail the Board's corpus of social security schemes. Likewise, there are loopholes where many undeserving and unqualified candidates have taken membership to avail benefits. Building and other construction workers require prequalified job skills. The proposal therefore envisages to review, on district-wise basis, those registered and active beneficiary members.

Moreover, the recent creation of new districts in Nagaland require bifurcation of active beneficiary members into their own administrative units. The exercise hopes to bring out an overview of district-wise data on job skills registered with NBOCWBB.

3.0 Prequalification Criteria: The partner-agency interested to participate in the EOI should fulfil the following parameters:

- a. The agency should be a legal entity in India in the form of a registered company / private limited company / public limited company / registered society / trust / etc. Copy of certificate of incorporation / registration should be submitted.
- b. The agency should be engaged in Government supported skill development or vocational trainings related to construction, rural development, welfare programmes, etc., for at least a minimum of five (5) years. Supporting document should be submitted.
- c. The agency should have a valid PAN & GST registration. Copy of PAN card & GST registration certificate should be submitted.
- d. The agency should not have been blacklisted / debarred / delinked by any State government / Central government / PSUs or any Govt. department. An undertaking should be submitted.
- e. Bidders should have cumulative financial turnover value of not less than ₹100.00 Lacs during the last three financial years i.e., 2018-2019, 2019-2020 & 2020-2021. Balance sheet/CA certificate should be submitted.
- f. The agency should be Income Tax assessed having filed its Income Tax returns for the years 2018-2019, 2019-2020 & 2020-2021 under relevant Sections of Income Tax Act, 1961. Related documents should be submitted.
- g. The agency should have been operating its office and construction related training centre in North-East India for the last (five) 5 years. Supporting documents and pictures should be submitted.
- h. The agency must have an operating field office in Nagaland for the last (two) 2 years. Supporting documents and pictures should be submitted.

4.0 General Notes: Lodgement of an EOI is evidence and authorization of an applicant's consent to comply with the terms and conditions of request for EOI process. Further, an applicant EOI may be summarily rejected or empanelment may be cancelled if it fails to comply with any of the terms and conditions furnished below:

- a. All documents submitted with the EOI must be self-certified / attested and stamped by the applicant's authorised representative of / for the Party / Agency / Service Provider and should be legible and clear. The EOI and accompanying documents shall become the property of NBOCWVB. The applicant Party / Agency / Service Provider shall be deemed to license and grant all rights to NBOCWVB, to reproduce the whole or any portion of their application for the purpose of valuation, to disclose the contents of submission to other applicants, and to disclose or use the contents of submission as the basis of EOI process.
- b. In case of submission of any misleading / false documents or wilful misrepresentation by the Party / Agency / Service Provider, the EOI is liable to be ignored or disqualified.
- c. NBOCWVB reserves the right to ignore or accept or reject any or all EOIs and also to curtail / annul the scope of work stated above, of required, without assigning any reason or liability thereof—or re-invite EOI at its sole discretion. NBOCWVB decision in this regard shall be final. No contractual obligation whatsoever shall arise from the EOI process.
- d. NBOCWVB shall not be responsible for non-receipt of ROIs within the specified date and the specified time due to any reason(s), including postal delays or holidays in or between or during transit.
- e. The applicant shall bear all the costs associated with the submission of EOI or presentation. NBOCWVB shall not be responsible or liable for any cost thereof, regardless of the conduct or outcome of the process.
- f. Applicant must inform NBOCWVB immediately in writing of any material change to the information contained in their EOI application, including any substantial change in their ownership or their financial or technical capacity / competencies. Copies of relevant documents may be submitted. For the successful applicants, these general requirements applies until a contract is awarded as a result of subsequent bidding process.
- g. NBOCWVB reserves the right to verify the validity of the information provided in the EOIs and to reject any EOI where the contents appear to be incorrect, inaccurate or inappropriate at any time during the process of the EOI or even after the award of the contract.
- h. Shortlisted applicants must not advertise or publish or publicly circulate the same in any form without the prior and written consent of NBOCWVB.

- i. NBOCW WB may revise any of the conditions of this EOI before the due date of submission. NBOCW WB also reserve the right to cancel the EOI process itself at any time without thereby incurring any liabilities to the affected applicants.
- j. Under any circumstances, no sub-let / sub-contract / franchise permit is permitted.

5.0 Submission of EOI: Interested Parties / Agencies / Service Providers shall submit their EOI (response format in Annexures—Form I, II, and III) accompanied by a non-refundable fee of ₹5000.00 by way of Pay Order/DD in favour of “NBOCW Welfare Board,” payable at Kohima, Nagaland, with the following details:

NBOCW WB/EOI/2021-22/3

Description: *Expression of Interests (EOIs) for Assessment and Accreditation of Recognition of Prior Learning for Nagaland Building and Other Construction Workers' Welfare Board Beneficiary Members.*

- a. Name of the Party / Agency / Service Provider
- b. Contact Details

Interested Parties / Agencies / Service Providers meeting prequalification criteria as above are invited to submit their EOI at our email-id: nbocw-ngl@gov.in within 17 June, 2022, up to 1400 hours, followed by a hard copies in sealed enveloped of the same through handpost / courier / post superscribing *Expression of Interests (EOIs) for Assessment and Accreditation of Recognition of Prior Learning for Nagaland Building and Other Construction Workers' Welfare Board Beneficiary Members* at the following address:

Chief Executive Officer
NBOCW WB Head Office
Secretariat Road
Kohima: 797004
Nagaland: India

6.0 Process after Submission of EOIs:

- a. All EOIs received within due date and time shall be examined and determined if it meets the prequalification criteria, the terms and conditions mentioned in this document, including its subsequent amendment(s), if any, and whether the EOIs are complete in all respect.
- b. After scrutiny and evaluation, EOIs found not in desired format / illegible / incomplete / ambiguous / or failing to fulfil the relevant requirements shall be summarily rejected.
- c. If deemed necessary, NBOCWVB may seek clarifications from applicant(s) on any aspect of the EOI submitted. If a written response is sought, the same must be provided within the specified period—beyond which, it will not be considered.
- d. Shortlisting and selection ranking of applicants is based on a 100 points system. Only agencies obtaining a minimum cut-off of 30 points (out of a total 50 points) shall be eligible to qualify for Verification Assessment (15 points) and Technical Presentation (35 points). Applicants are advised to refer Annexure—A [Point Ranking Selection System].
- e. Shortlisting of applicants fulfilling the prequalification criteria is the sole discretion of NBOCWVB and shall be regarded as final. Qualified and short-listed applicants shall be informed of their status, or otherwise, too.
- f. Request for Proposal (RFP) shall be issued to shortlisted applicant(s) for inviting technical and indicative commercial bids.
- g. The validity of this EOI and empanelment is job description specific. The terms of contract will be indicative in the Draft Memorandum of Understanding / Agreement issued along with the Request for Proposal.
- h. Specific Memorandum of Understanding / Agreement for issuance of work order or authority to execute work shall be signed only after completion / review / approval of Request for Proposal.

Form—I [Covering Letter]

(To be submitted on the Party / Agency / Service Provider's Letterhead)

[Date]

To,

Chief Executive Officer
NBOCW WB Head Office
Secretariat Road
Kohima: 797004
Nagaland: India

Ref.: *Expression of Interest No. NBOCW WB/EOI/2021-22/3 for Assessment and Accreditation of Recognition of Prior Learning for Nagaland Building and Other Construction Workers' Welfare Board Beneficiary Members.*

Dear Sir,

In response to the above cited Expression of Interest (EOI), the undersigned hereto expresses our interest and attach the response as required by the EOI, which constitutes our proposal.

Sl. No.	Item	
1	Name	
2	Title	
3	Company Name	
4	Address	
5	Phone/Mobile	
6	Fax/E-mail	

We confirm that the information attached in our response document or any part thereof, including its exhibits, submitted to the Nagaland Building and Other Construction Workers' Welfare Board, is true, correct, verifiable and complete.

We understand and agree to comply that on scrutiny, if any of the information supplied here is found to be misleading or incorrect, we are liable to be rejected from the process or terminated of the contract during the project.

It is hereby confirmed that I/We are authorized to act on behalf of or represent our company / firm / organization and empowered to sign this document and all other documents, as may be required.

[Dated]

[Signature: Name, Designation & Seal]

Form—II [General Details of the Firm/Company]
(to be submitted on the Party / Agency / Service Provider's Letterhead)

COMPANY/ FIRM DETAIL

1	Name of Company / Firm	
2	Company or Firm's Office Headquarters and Sub-Office(s) Addresses	
3	Year of Establishment	
4	Constitutional Status of the Company / Firm, i.e., Pvt. Ltd., Company, Society, Trust, etc.	
5	Pan Number	
6	GST Number	
7	Name & Contact Details of Authorized Representative	
8	Whether registered or empanelled with any Union Ministry undertakings? If Yes, provide Registration Number or Certificate and under what Category? [Category includes: General, ST, SC, OBC, Women Entrepreneurs]	
9	Particulars of Registration with Government, Semi-Government Organizations, Public Sector Undertakings, Local Bodies, etc., if any.	

Form—III [Competency Details of the Firm/Company]
(to be submitted on the Party / Agency / Service Provider's Letterhead)

(Please tick✓ of fill in the appropriate category)

Part A

<i>Sl. No.</i>	<i>Job Skill</i>	<i>Applied for</i>
1	Area of Operation / Field Experience	
2	Total Years of Experience	
3	List all previous Experience (year, quantum, corpus,	
	Others (Specify as per requirement)	

Part B

<i>Sl. No.</i>	<i>Trainer Facilities (Give Addresses/Faculties)</i>	<i>Applied for</i>
1	Training & Workshop Facilities	
2	Dormitory for Trainees	
3	Training Sites / Venues	
4	Trainer Availability (attach certificates)	
5	Module Development & Proof of Expertise (attach samples)	
6	Others (Specify as per list)	

Annexure—A
[Point Ranking Selection System].

Marking Parameters are on a Maximum Scale of 100 Points

<i>Sl. No.</i>	<i>Parameter</i>	<i>Max. Points</i>
A	Technical Qualification	
A.1.	Agency presence in Nagaland	01
A.2.	Trainings on skill development for the past three financial years (2018-19, 2019-20, 2020-21).	20
A.3.	Projects executed on Central / State / Local Govt / CSR works programme—other than skill training for the past three financial years (2018-19, 2019-20, 2020-21).	09
<i>Maximum Points</i>		30
B	Financial Qualification	
B.1.	Cumulative turnover in the past three financial years (2018-19, 2019-20, 2020-21).	15
<i>Maximum Points</i>		15
C	Additional Qualification	
C.1.	Human Resources and Infrastructure / Establishment	03
C.2.	Award / Recognition received by agency	02
<i>Maximum Points</i>		05
D	Verification Assessment	
D.1.	Infrastructure / Office Set-up / Office Location	10
D.2.	Outreach / Network / Base	5
<i>Maximum Points</i>		15
E	Technical Presentation	
E.1.	Methodology on Skill Development	5
E.2.	Faculty / ToT	10
E.3.	Tract-record	5
E.4.	Recognitions / Awards / Accreditations	5
E.5.	Orientation & Approach toward RPL	10
<i>Maximum Points</i>		35
<i>Total (A+B+C+D+E)</i>		100

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Key Dates

1	Date of Publication of EOI	03 June, 2022
2	Last Date and Due Time for Receipt of Queries for Clarification from Applicants (through Office Visit, E-Mails)	16 June, 2022
3	Last Date for EOI Submission	17 June, 2022
4	Final Time for EOI Submission on Last Date	1400 Hours