

GOVERNMENT OF NAGALAND
NAGALAND BUILDING & OTHER CONSTRUCTION WORKERS' WELFARE BOARD
NBOCWWB Head Office
Secretariat Road
Kohima: 797004, Nagaland

EXPRESSION OF INTEREST
NBOCWWB/EOI/2021-22/2

Description: *Expression of Interests (EOIs) for Undertaking Heavy Tools and Machinery Skill Training and Paired Apprenticeship for Building and Other Construction Sector in the State of Nagaland.*

1.0 Prelude: India, as a co-founder of the 1919-established International Labour Organization (ILO), has ratified 39 ILO Conventions in force. As part of its international and domestic obligations, the Parliament of India passed the Building and Other Construction Workers' (Regulation of Employment and Conditions of Service) Act, 1996 (Act No. 27 of 1996), which came into force from 1 March, 1996. The Government of Nagaland, including other federal Indian States, complied with this legislation through the adoption of Nagaland Building and Other Construction Workers' (Regulation of Employment and Conditions of Service) Rules, 2010, on 15 June, 2011.

Overall, building and other construction workers are one of the most vulnerable segments of the unorganized labour in India. The nature of their work is temporary and seasonal. The relationship between employer and employee is interim and clandestine. Working hours are surreptitious and unregulated. Risk to life and limb are implicit and without any insurance.

The constitution of the NBOCWWB is therefore centrally tasked to provide social security to this section of workers by implementing different welfare and benefit schemes. As a health and welfare-oriented board, NBOCWWB is a 'body corporate' with 'statutory' mandate to improve the lives of work-force engaged in building and other construction sectors. A welfare fund is incorporated into the

Board, which is chiefly derived from the compulsory 1% workers' welfare Cess levied on the "cost of construction" as per Rule 3 of the *Building and Other Construction Workers' Welfare Cess Rules, 1998*.

In connection with the Board's central objective, and considering major and exhaustive infrastructural developments in the State, NBOCWVB intends to invite Expression of Interests (EOIs) from local or regional agencies meeting the pre-qualification criteria as mentioned below for the above requirement.

2.0 Scope of Work: In the last decade, construction activities have seen major developments—including use of modern equipment, heavy vehicles and tools. Construction work has become better and faster.

NBOCWVB intends to upscale local job skills to meet the sudden demands and requirements for the operations and handlings of heavy vehicles, tools and machinery.

NBOCWVB intends to fruitfully converge local employment guarantees through skilling and pairing of local population to job skills relating to operations and handlings of heavy tools and machinery.

3.0 Prequalification Criteria: The partner-agency interested to participate in the EOI should fulfil the following terms and conditions:

- a. The agency should be a legal entity in India in the form of a registered company / private limited company / public limited company / registered society / trust. Copy of certificate of incorporation/registration should be submitted.
- b. The agency should be engaged in Government supported skill development training related to construction for at least a minimum of two (2) years. Supporting document should be submitted.
- c. The agency should have a valid PAN & GST registration. Copy of PAN card & GST registration certificate should be submitted.

- d. The agency should not have been blacklisted / debarred by any State government / Central government / PSUs or any Govt. department. An undertaking should be submitted.
- e. Bidders should have submitted average annual financial turnover value of not less than ₹45.00 Lacs during the last three financial years i.e., 2018-2019, 2019-2020 & 2020-2021. Balance sheet/CA certificate should be submitted.
- f. The agency should be Income Tax assessed having filed its Income Tax returns for the years 2018-2019, 2019-2020 & 2020-2021 under relevant Sections of Income Tax Act, 1961. Related documents should be submitted.
- g. The agency should have been operating its office and construction related training centre(s) in North-East India or Nagaland for the last (two) 2 years. Supporting documents and pictures should be submitted.
- h. For practical training the agency should have comprehensive MoU with authorized dealers/ service centres of heavy vehicles and earth moving equipment in Nagaland, preferably with dealers/service centres. Documents supporting the same should be submitted.

4.0 General Notes: Lodgement of an EOI is evidence and authorization of an applicant's consent to comply with the terms and conditions of request for EOI process. Further, an applicant EOI may be summarily rejected or empanelment may be cancelled if it fails to comply with any of the terms and conditions furnished below:

- a. All documents submitted with the EOI must be self-certified / attested and stamped by the applicant's authorised representative of / for the Party / Agency / Training Provider and should be legible and clear. The EOI and accompanying documents shall become the property of NBOCWWB. The applicant Party / Agency / Training Provider shall be deemed to license and grant all rights to NBOCWWB, to reproduce the whole or any portion of their application for the purpose of valuation, to disclose the contents of submission to other applicants, and to disclose or use the contents of submission as the basis of EOI process.
- b. In case of submission of any misleading / false documents or wilful misrepresentation by the Party / Agency / Training Provider, the EOI is liable to be ignored or disqualified.

- c. NBOCWVB reserves the right to ignore or accept or reject any or all EOIs and also to curtail / annul the scope of work stated above, of required, without assigning any reason or liability thereof—or re-invite EOI at its sole discretion. NBOCWVB decision in this regard shall be final. No contractual obligation whatsoever shall arise from the EOI process.
- d. NBOCWVB shall not be responsible for non-receipt of ROIs within the specified date and the specified time due to any reason(s), including postal delays or holidays in or between or during transit.
- e. The applicant shall bear all the costs associated with the submission of EOI or presentation. NBOCWVB shall not be responsible or liable for any cost thereof, regardless of the conduct or outcome of the process.
- f. Applicant must inform NBOCWVB immediately in writing of any material change to the information contained in their EOI application, including any substantial change in their ownership or their financial or technical capacity / competencies. Copies of relevant documents may be submitted. For the successful applicants, these general requirements applies until a contract is awarded as a result of subsequent bidding process.
- g. NBOCWVB reserves the right to verify the validity of the information provided in the EOIs and to reject any EOI where the contents appear to be incorrect, inaccurate or inappropriate at any time during the process of the EOI or even after the award of the contract.
- h. Shortlisted applicants must not advertise or publish or publicly circulate the same in any form without the prior and written consent of NBOCWVB.
- i. NBOCWVB may revise any of the conditions of this EOI before the due date of submission. NBOCWVB also reserve the right to cancel the EOI process itself at any time without thereby incurring any liabilities to the affected applicants.

5.0 Submission of EOI: Interested Parties / Agencies / Training Providers shall submit their EOI (response format in Annexures—Form I, II, and III) accompanied by a non-refundable fee of ₹5000.00 by way of Pay Order/DD in favour of “NBOCW Welfare Board,” payable at Kohima, Nagaland, with the following details:

NBOCWVB/EOI/2021-22/2

Description: *Expression of Interests (EOIs) for Undertaking Heavy Tools and Machinery Skill Training and Paired Apprenticeship*

- a. Name of the Party / Agency / Training Provider
- b. Contact Details

Interested Parties / Agencies / Training Providers meeting prequalification criteria as above are invited to submit their EOI within 17 June, 2022, up to 1400 hours, at our email-id: nbcw-ngl@gov.in OR submit a hard copy in sealed enveloped through handpost / courier / post superscribing *Expression of Interest No. NBOCWWB/EOI/2021-22/2 for Undertaking Heavy Tools and Machinery Skill Training and Paired Apprenticeship*, at the following address:

Chief Executive Officer
NBOCWWB Head Office
Secretariat Road
Kohima: 797004
Nagaland: India

6.0 Process after Submission of EOIs:

- a. All EOIs received within due date and time shall be examined and determined if it meets the prequalification criteria, the terms and conditions mentioned in this document, including its subsequent amendment(s), if any, and whether the EOIs are complete in all respect.
- b. After scrutiny and evaluation, EOIs found not in desired format / illegible / incomplete / ambiguous / or failing to fulfil the relevant requirements shall be summarily rejected.
- c. If deemed necessary, NBOCWWB may seek clarifications from applicant(s) on any aspect of the EOI submitted. If a written response is sought, the same must be provided within the specified period—beyond which, it will not be considered.
- d. Shortlisting of applicants fulfilling the prequalification criteria is the sole discretion of NBOCWWB and shall be regarded as final. Qualified and short-listed applicants shall be informed of their status, or otherwise, too.

- e. Request for Proposal (RFP) shall be issued to shortlisted applicant(s) for inviting technical and indicative commercial bids.
- f. The validity of this EOI and empanelment is job description specific. The terms of contract will be indicative in the Draft Memorandum of Understanding / Agreement issued along with the Request for Proposal.
- g. Specific Memorandum of Understanding / Agreement for issuance of work order or authority to execute work shall be signed only after completion / review / approval of Request for Proposal.

Form—I [Covering Letter]

(To be submitted on the Party / Agency / Training Provider's Letterhead)

[Date]

To,

Chief Executive Officer
NBOCW WB Head Office
Secretariat Road
Kohima: 797004
Nagaland: India

Ref.: *Expression of Interest No. NBOCW WB/EOI/2021-22/2 for Undertaking Heavy Tools and Machinery Skill Training and Paired Apprenticeship*

Dear Sir,

In response to the above cited Expression of Interest (EOI), the undersigned hereto expresses our interest and attach the response as required by the EOI, which constitutes our proposal.

Sl. No.	Item	
1	Name	
2	Title	
3	Company Name	
4	Address	
5	Phone/Mobile	
6	Fax/E-mail	

We confirm that the information attached in our response document or any part thereof, including its exhibits, submitted to the Nagaland Building and Other Construction Workers' Welfare Board, is true, correct, verifiable and complete.

We understand and agree to comply that on scrutiny, if any of the information supplied here is found to be misleading or incorrect, we are liable to be rejected from the process or terminated of the contract during the project.

It is hereby confirmed that I/We are authorized to act on behalf of or represent our company / firm / organization and empowered to sign this document and all other documents, as may be required.

[Dated]

[Signature: Name, Designation & Seal]

Form—II [General Details of the Firm/Company]
(to be submitted on the Party / Agency / Training Provider's Letterhead)

COMPANY/ FIRM DETAIL

1	Name of Company / Firm	
2	Company or Firm's Office Headquarters and Sub-Office(s) Addresses	
3	Year of Establishment	
4	Constitutional Status of the Company / Firm, i.e., Pvt. Ltd., Company, Society, Trust, etc.	
5	Pan Number	
6	GST Number	
7	Name & Contact Details of Authorized Representative	
8	Whether registered or empanelled with any Union Ministry undertakings? If Yes, provide Registration Number or Certificate and under what Category? [Category includes: General, ST, SC, OBC, Women Entrepreneurs]	
9	Particulars of Registration with Government, Semi-Government Organizations, Public Sector Undertakings, Local Bodies, etc., if any.	

Form—II [Competency Details of the Firm/Company]
(to be submitted on the Party / Agency / Training Provider's Letterhead)

(Please tick✓ the appropriate category)

Part A

Sl. No.	Job Skill	Applied for
1	Mechanic (Level 1)	
2	Mechanic (Level 2)	
3	Excavator Operator	
4	Excavator Technician (Level 1)	
5	Excavator Technician (Level 2)	
6	Backhoe Operator	
7	Backhoe Technician (Level 1 & 2)	
8	Heavy Vehicle Driver/Upskilling	
9	Others (Specify as per list)	

Part B

Sl. No.	Facilities (Give Addresses)	Applied for
1	Training & Workshop Facilities	
2	Dormitory for Trainees	
3	Training Centre / Venue	
4	Machinery Availability	
5	Trainer Availability	
6	Others (Specify as per list)	

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Key Dates

1	Date of Publication of EOI	03 June, 2022
2	Last Date and Due Time for Receipt of Queries for Clarification from Applicants (through Office Visit, E-Mails)	16 June, 2022
3	Last Date and Time for EOI Submission	17 June, 2022
4	Final Time for EOI Submission on Last Date	1400 Hours